

RESOLUTION NO. 14-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTON LAKES, TEXAS APPROVING THE EMPLOYEE BEREAVEMENT POLICY

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON LAKES, TEXAS:

Section 1. The City Council hereby approves the City of Weston Lakes Employee Bereavement Policy, a copy of which is attached hereto as Exhibit "A" and incorporated herein for all purposes as though set forth in its entirety in this resolution.

PASSED, APPROVED, AND RESOLVED this _____ Day of _____, 2021.

Ramona Neal
Mayor

Attest:

Jenni McJunkin, City Secretary

Exhibit A

CITY OF WESTON LAKES

EMPLOYEE BEREAVEMENT (FUNERAL LEAVE) POLICY

City employees may be entitled to Funeral Leave for up to three paid work days with the approval of the Mayor in the case of the death of an immediate family member. “Immediate family member” is defined as father or father-in-law, mother or mother-in-law, grandparent or grandchild, sister, brother, spouse, child or step-child. The Mayor may approve Funeral Leave for the death of an individual not included within the definition of immediate family member given the nature of the relationship with the employee. The Mayor may grant additional time off for travelling long distances or other extenuating circumstances if requested by the employee. This additional leave will be unpaid unless the employee uses their vacation.