



Incorporated May 2008

City of Weston Lakes

PO Box 1082 ★ Fulshear, Texas 77441
(281) 533-0907

Minutes of Regular City Council Meeting Weston Lakes Country Club Ballroom, 32611 FM 1093, Weston Lakes, Tx. 77441 Tuesday, June 23, 2020 at 6:00 p.m.

- 1. Call to Order.** The Regular City Council Meeting was called to order at 6:00 p.m. on Tuesday, June 23, 2020, by Mayor Ramona Neal A quorum was present.

Council Members Present:

Mayor Ramona Neal
Mayor Pro Tem Linda Harnist
Alderman Ted Case
Alderman Denis DeLuca
Alderman Bill Ragle
Alderman Trent Thomas

City of Weston Lakes Staff Present:

City Secretary, Jenni McJunkin

Absent:

Public Present:

See Attachment

- 2. Invocation and Pledge of Allegiance by Alderman Thomas.** Alderman Trent Thomas led the Council in the Invocation and the Pledge of Allegiance.
- 3. Reading of Public Statement Rules and Public Statements.** City Secretary, Jenni McJunkin read the following statement: “Each individual who wishes to make a public comment should sign the sign-in sheet before the Call to Order located in the entrance. Please note topic of conversation. Three minutes will be allotted for conversation. City Council may respond. Please turn off cell phone ringers so assembly isn’t disturbed.”
People who spoke: Denis Robbins and Jerry Santi

- 4. Approval of funds to be transferred from the following line items to the CARES Act line item under GRANTS. Funds will be spent from the general fund and then reimbursed from The City of Weston Lakes’ portion of CARES Act funds being held by Fort Bend County.**

Representation and Celebration	\$2,000.00
Training, Seminars, Travel	\$2,000.00
Payroll Tax Expenses	\$2,000.00
Secretary Training	\$2,000.00
Telecommunications	\$500
Website/IT Support/ISP	\$500
Furnishing for Meeting Room	\$1,500.00
Office Furniture	\$2,000.00
Office Security Measures	\$500
Moving Expense	\$500
Research and Development	\$5,000.00
Audit Fees	\$3,000.00
Other Engineering	\$18,000
Total Allocation	\$39,500.00

- 1. Motion made by Alderman Denis DeLuca to approve the funds to be transferred from the following line items to the CARES Act line item under GRANTS. Funds will be spent from the general fund and then reimbursed from The City of Weston Lakes’ portion of CARES Act funds being held by Fort Bend County.**

Representation and Celebration	\$2,000.00
Training, Seminars, Travel	\$2,000.00
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Secretary Training	\$2,000.00
Telecommunications	\$500
Website/IT Support/ISP	\$500
Furnishing for Meeting Room	\$1,500.00
Office Furniture	\$2,000.00
Office Security Measures	\$500

Moving Expense	\$500
Research and Development	\$5,000.00
Audit Fees	\$3,000.00
Other Engineering	\$18,000
Total Allocation	\$39,500.00

Seconded by Alderman Ted Case.

Ayes: All

Noes: None

MOTION PASSED

- 5. Approve the Mayor to enter into contract with Alexaur for O365 under the Declaration of Disaster Act allowing for non-competitive bidding. Was discussed at length during workshop last week. CARES Act funds to cover this expenditure until December 30, 2020.** Motion made by Mayor Pro Tem Linda Harnist to approve the Mayor to enter into contract with Alexaur for O365 under the Declaration of Disaster Act allowing for non-competitive bidding. Was discussed at length during workshop last week. CARES Act funds to cover this expenditure until December 30, 2020. Seconded by Alderman Denis DeLuca.

Ayes: All

Noes: None

MOTION PASSED

- 6. Consider and take action on approval for Mayor to sign agreement with Fort Bend County to receive reimbursement for city funds spent on COVID-19 as related to the CARES Act. CARES Act Funding Allocations Distribution Agreement Fort Bend County and Weston Lakes.** Motion made by Alderman Denis DeLuca to approve the Mayor to sign agreement with Fort Bend County to receive reimbursement for city funds spent on COVID-19 as related to the CARES Act. CARES Act Funding Allocations Distribution Agreement Fort Bend County and Weston Lakes. Seconded by Alderman Bill Ragle.

Ayes: All

Noes: None

MOTION PASSED

7. **Consider and take action on City Secretary job description, hours and open office hours.** Tabled
8. **Consider and take action on Emergency Management Administrative Assistant job description, work hours, rate of pay, and all pertinent criteria pertaining to the hiring of this position.** Tabled
9. **Consider and take action on advertising for hiring a new Emergency Management Administrative Assistant. Use funds from Legal Notices line item on budget to pay for advertisement.** Tabled
10. **Consider and take action on Mayor conducting interviews of applicants for Emergency Management Administrative Assistant.** Tabled
11. **Discuss and take action on having a Regular City Council meeting in July, as historically, this month's meetings are cancelled for vacations.** Motion made by Alderman Trent Thomas to have a Regular City Council meeting in July, as historically, this month's meetings are cancelled for vacations. Seconded by Alderman Ted Case.
Ayes: All
Noes: None
MOTION PASSED
12. **Mayors Comments.**
13. **Consider and take action on Adjournment.** Motion made by Alderman Trent Thomas for adjournment. Second by Alderman Ted Case.
Ayes: All
Noes: None
MOTION PASSED

MEETING ADJOURNED AT 6:30 pm

Respectfully submitted,

Ramona Neal
Mayor,
City of Weston Lakes

Jenni McJunkin
City Secretary,
City of Weston Lakes