

Minutes of Meeting
City of Weston Lakes Emergency Management Committee Meeting
Simonton City Hall
35011 FM 1093, Simonton, Texas
Tuesday, February 12, 2013
6:00 p.m.

1. Meeting called to order by Chairman Cliff Aldrich at 6:00 p.m. List of attendees attached,
2. Approval of Minutes of the 14 August 2012 and 9 October 2012: Motion to approve, Jim Minton, Second by Marshall Horowitz, motion carried to approve all minutes.
3. Chairman's Comments/Update on West Nile Virus:
Summary of last summer from January 10 Ft Bend County meeting. Mentioned, additional traps placed and serviced in Simonton, Fulshear and Weston Lakes.
Need: Action Plan for 2013; David Heslep volunteered to head Action Plan Committee
Need: Community Awareness and Education
4. Exercise Schedule: Dates to be determined/coordinated with Club Manager Jason Hall. Annual exercises:
*Web EOC
*Communications Exercise
*CERT Exercise
*Full Scale Exercise
Need identified by Trent Thomas: Practice in communications, tracking actions, etc., within Operations area. Marshall Horowitz gave a brief overview of upcoming training offered by the County: "Active Shooter".
5. Training: Requirements: Chairman Aldrich reminded all volunteers to complete needed training asap.
Need: Additional CERT volunteers/members
6. Equipment Inventory/Hand Receipt Validations. Members instructed to update the Hand Receipts at this time.
7. Incident Command Briefing: Jim Minton gave a brief update and demonstrated a new App (\$9.99) for the iPad: "Incident Command". Some discussion as to cost savings/convenience of using iPads vs. laptops.

ESD is looking at "Live Fee" communications program. Demo next meeting.

8. PIER Update: Jim Minton gave an update on the progress of PIER. Test of communications will be forthcoming using the EMC group. The spreadsheet prepared by Fran Aldrich and Liz Thomas will be imported into the PIER system. Registration of residents will be announced when the system is up and running.
9. Committee Membership Changes: Chairman Aldrich presented a resolution to include the Recording Secretary as a voting member and allow the Mayor to select a member from the Weston Lakes POA to serve on the Emergency Management Team. Motion by Jim Minton, second by Ron Horowitz, motion carried. Resolution Will be presented to the City.
10. Siren Grant: Due to a lack of FEMA funding; this grant is not approved. Other methods of communication to Residents will be explored. A sub-committee for Alternative Communication Methods will include Bill Ragle, Jim Minton and Mayor Zdunkewicz
11. Intercom Radio Status: Using existing radios, compatible headsets are not available. To rectify this; a credit of approximately \$386 will be issued with the return of current equipment and placement/upgraded radios will be procured at an additional cost of approximately \$723. This motion was made by Ron Horowitz, second by Bill Du Bois; motion carried.
12. August Exercise Action Plan:
Sub-Committee will include Cliff Aldrich, Trent Thomas and Jim Minton.
Topics to include Reporting, Radio Operations and communication with other sections, etc.
13. Comments: Jim Minton, New Fire Station #4(Firethorn) staffing now, opening May 1
Public Hearing Feb 28 @ 6 p.m. concerning Annexation. Location, Fire Station #1
14. Adjournment: Meeting Adjourned at 7:07 p.m. by Chairman Aldrich

Minutes of February 12, 2013 Meeting Submitted by Linda K. Harnist, Committee Secretary February 13, 2013.



