

Minutes of Meeting
City of Weston Lakes Emergency Management Committee Meeting
Weston Lakes Country Club - Wine Room
32611 FM 1093, City of Weston Lakes, Texas
Saturday, January 21, 2017

Call to Order by Chairman Aldrich at 3:32 p.m. See Attached Sign-In List

Chairman's Comments: Chairman Aldrich introduced the agenda.

Consider and Take Action on Emergency Management Coordinator Assistant Position: Chairman Aldrich reported the advertised position attracted 2 applicant/resume submittals. Neither applicant met the position requirements. No action taken on this agenda item; tabled.

Consider and Take Action on the Radio Repeater Project: Chairman Aldrich explained the very involved process for identifying and fulfilling the project which involves technical, engineering and legal aspects. Proposals have been received and are within budget. Procurement will require a committee vote. Chairman Aldrich thanked committee members Ron Mersman, Jeff Donofri, Lionel Booth, Barrett Shepherd and Mike Campbell for their extensive work on this on-going project. It was further noted; MUD 81 attorneys will prepare the appropriate paperwork for the City's approval and Jone's and Carter will oversee the installation of the project.

Motion to approve the selection process was made by Trent Thomas, Second by Rhea Ragle. Motion passed.

Discuss and take action new information on the capability of public safety radios. Chairman Aldrich reported the existing radio are obsolete. 5 hand-held and 2 mobile base station radios are to be surrendered to the City by Tuesday, January 24, 2017.

Motion to surrender radios to the City of Weston Lakes by Tuesday, January 24, 2017 was mad by Linda Harnist, Seconded by Rhea Ragle; motion passed.

Barrett Shepherd is preparing Grants to cover radio replacements and possibly other items, such as computer equipment, tablets. Actual Awards would not happen until 2018 if successful.

Motion to approve the grant process was made by Trent Thomas, Second by Jason Hall; motion passed.

Review and Take Action on the immediate responsibilities for the County Mitigation Plan: Chairman Aldrich reported the following: Every 5 years the County is required to update its Mitigation Plan which includes the City of Weston Lakes, Weston Lakes must have a Mitigation Plan to be eligible for Grant Funding even though the City owns no land. The one possible example of a mitigation plan/item could be the addition of Flood Gauges in order to give flood warning to residents as needed. FEMA mandates surveys be taken and an Active Website be maintained for such purposes as keeping the public informed and safe. The Chair requested a volunteer to update the Weston Lakes Mitigation Plan. Robert Kipp volunteered. A motion was made to appoint Robert Kipp to update/develop the City of Weston Lakes Mitigation Plan by Rhea Ragle, Second by Linda Harnist; Motion passed.

Chairman Aldrich also reported on erosion experienced by a Weston Lakes resident during the last flooding event. The process of filing claim with TDEM was followed by the resident due to assistance on the part of the City. TDEM denied resident's claim after inspecting the property.

Comments: Discussion/clarification on the analog vs. digital radios, disposition of radios and depreciation of the radio: the radios are only those used to communicate with the County.

Stacey Gotee requested clarification on the job requirements for Assistant to Emergency Coordinator position; completed training courses was stated for eligibility. Applicants may re-apply upon re-opening of the application process.

Adjournment: Chairman Aldrich moved to adjourn, Trent Thomas seconded the motion; motion passed
Meeting Adjourned at 4:42 p.m.

