

## Minutes of Meeting

### City of Weston Lakes Emergency Management Committee

Tuesday, April 10, 2012

1. The meeting was called to order at 6:00pm by Chairman Clifton Aldrich.
2. General comment by Cliff Aldrich indicated we are now in the Hurricane season, and stressed the importance of communications training, That training will be coordinated by Trent Thomas, Jeff Donofri and Vern Flowers.
3. The minutes of Tuesday, March 13, 2012 meeting were presented. Ron Horowitz moved for approval, seconded by Bill DuBois. All in favor .
4. Bill DuBois informed committee that the MUD 81 Emergency plan has been approved by TCEQ. A copy of the plan was presented to Chairman Aldrich and will be an annex to the City of Weston Lakes plan.
5. The Communications Plan has been presented and will be annexed to the City of Weston Lakes plan.
6. Communications Meeting date will be set as soon as possible.
7. It is important that job descriptions be presented as soon as possible. They are a part of the official plan. Section chiefs for Operations, Logistics, Admin and Finance, IC and Command are responsible for these documents.
8. Exercise Update: WEBEOC training/ exercise will be on April 19, 2012 at 6:00pm at the WLCC Library. Please bring your computers. Danny Jann and Doug Barnes will be there to assist. There will be a Communications exercise in May. This exercise will be coordinated with Fort Bend County. A live CERT exercise will be scheduled in June or July, and a full scale exercise of the entire Emergency Operations group will take place in August. Date to be set. (major hurricane season for events in our area is usually September.)
9. The need for more volunteers was stressed, especially the need for radio operators.
10. Comments from volunteers : Ron Horowitz indicated some problems with radio batteries not charging, Bill Ragle stressed proper use of WEBEOC, Fran Aldrich suggested some ways to inform community of the need for volunteers. There was a brief discussion on water conservation.
11. Call to end meeting by Bill DuBois, seconded by Jim Minton. Meeting adjourned at 6:30pm by Chairman Aldrich.

Minutes submitted by Frances Aldrich, April 12, 2012