

March 4, 2011

**Notice of Meeting**  
**City of Weston Lakes, Emergency Management Committee Meeting**  
**Simonton City Hall**  
**35011 FM 1093, Simonton Texas 77476**  
**Tuesday, March 8, 2011**  
**6:00 p.m.**  
**AGENDA**

1. Call to Order
2. Introduction of attending volunteers
3. Approval of Minutes. Review and approve the minutes of the Emergency Management Committee Meeting of January 19, 2011.
4. Chairman's Update:
5. Report from Section Chiefs regarding section meetings to review Job Books; Finalize Job Books – Section Chiefs to set goals and schedules.
6. Identify volunteer Teams for EOC Open House on March 18, 2011. Discussion:
  - Ron Horowitz: CERT
  - Jeff Donofri: Radio Set Up
  - Ron Horowitz, Carolyn Flowers: Cot Set-up
  - EOC Set-up:
    - Jason Hall – Telephones
    - Trent Thomas – Projection
    - Cliff Aldrich – TV
    - Computers & Printer – Bill Ragle, Cliff Aldrich, Vernb Flowers
    - DSL Connectivity – Bill Ragle, Jason Hall, Cliff Aldrich
    - Administration Supplies – Linda Harnist
  - Invites: Shannon Purcell, Mayor Zdunkewicz, Mayor Pro tem Aldrich
7. Training: Must submit outstanding 100-700 Certificates to Shannon Purcell
  - A. Report on "Show Me the Money" – Linda Harnist
  - B. April 5, PIO Course
  - C. April 29-30 Exercise: Table Top Exercise
    - WebEOC
    - Job Books
  - D. June 10-11 Exercise: Functional Exercise
    - Scenario Driven, CERT Deployment, WebEOC Emphasis
  - E. Radio Tests: Dates to be determined-- Jeff Donofri, Trent Thomas, Ron Horowitz (EMROG, Short Range, OEM 800mhz, Public Safety 800mhz)
8. Comments and input from Volunteers.
9. Adjournment

Linda Harnist: Emergency Management Committee Secretary

Notice of meeting agenda posted at the Simonton City Hall, 35011 FM 1093, Simonton, Texas 77476, at 12:00 p.m. March 4, 2011, by Shannon Purcell, City Secretary: \_\_\_\_\_

Policy of Non-Discrimination on the Basis of Disability: The City of Weston Lakes does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

The Emergency Management Committee Chair reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), Section 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberation about Security Devices) and 551.086, (Economic Development).