

Minutes of Meeting
City of Weston Lakes Emergency Management Committee Meeting
Simonton City Hall
35011 FM 1093, Simonton, Texas
Tuesday, May 14, 2013
6:00 p.m.

1. Meeting called to order by Chairman Cliff Aldrich at 6:00 p.m. List of attendees attached.
2. Approval of Minutes of the 14 February, 2013: Motion to approve, Jim Minton; Second by Bill DuBois, motion carried to approve minutes.
3. Web EOC Exercise After-Action Review: Copies distributed to Committee Members (See Attached) Motion to Approve by Bill DuBois; Second by Jim Minton. Discussion, objectives met. Vote called to accept report; passed unanimously.
4. Communications Exercise After-Action Review: Copies distributed to Committee Members (See Attached) motion to approve by Marshal Horowitz; second by Jason Hall. Discussion: 1) 400band radios not functioning as intended, requires external antenna; 2) Develop city map of receptive/dead areas. Vote Called to accept the After-Action Review, passed unanimously.
5. CERT Exercise Planning Status: Vern Flowers will provide Incident Objectives to include testing communications, Developing City Map of communication areas.
6. Full Scale Exercise Planning: June 29, 2013 at the Country Club. Focus on WebEOC and will include all disciplines
7. Alternate EOC Proposal: Chairman Aldrich reported on the requirement for an Alternate EOC location; Floor layout and the need for additional antenna. See Attached.
8. West Nile Virus Action Plan: See Attached. Chairman Aldrich reported on the Ft. Bend County Committee and The Weston Lakes Sub-committee findings and action plans. Motion to approve Action Plan by David Heslep, Second by Jim Minton, passed unanimously.
9. Community Notification Meeting: Jim Minton and Bill Ragle reported the Ft. Bend County ESD PIER system would be tested as our notification system. The system will be available on-line for preparedness information, broadcasts will be used for emergency purposes only.
10. Recruiting Discussion: Chairman Aldrich introduced the members of the Committee, volunteers and guests present. Sign-in sheet is attached.
11. Volunteer Appreciation and Recruitment Luncheon following June 29, 2013 Exercise: Cost of \$840 subject to Mayor's approval. Motion to accept the proposal by Jim Minton; second by Marshal Horowitz, motion passed unanimously.

12. Budget updates and consideration of requirements for 2014 discussion: Chairman Aldrich identified areas of concern to include Software updates, replacement of equipment, intercom radios, etc., as Items for new budget. Budget proposal will go to the City for approval.
Chairman Aldrich proposed the formation of a Budget Sub-Committee to include Jim Minton, David Heslep, Marshal Horowitz and Linda Harnist. Motion to accept sub-committee proposal by Jim Minton; second by Marshal Horowitz Proposal vote passed.
13. Comments: 1) Marshal Horowitz shared information regarding State and County Surplus Equipment. See Attached provided by the Marshall. 2) Vern Flowers announced he has the radios at his home being charged. Vern suggested distributing the radios to other members in case they are needed in his absence. 3) Mrs. Stewart expressed concern and need to once again poll our community for those with "special needs". 4) David Heslep announced his concern regarding recent heavy rain and implications for mosquito infestation. He will submit a written announcement for the City to Include in its monthly newsletter in an effort to be pro-active in minimizing the mosquito population.
14. Adjournment: Chairman Aldrich called for a motion to adjourn; David Heslep motioned to adjourn, Bill DuBois seconded the motion. Motion passed; meeting adjourned at 7:09 p.m.

Minutes of May 14, 2013 Meeting Submitted by Linda K. Harnist, Committee Secretary May 15, 2013.

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