

Minutes of Meeting

City of Weston Lakes Emergency Management Committee Meeting

Simonton City Hall, 35011 FM 1093, Simonton , Texas

Tuesday, June 10, 2014

1. Meeting of the EMC was called to order by Chairman Clifton Aldrich at 6:00pm. Sign-in sheet is attached.
2. Approval of minutes: Approval of minutes for April and May 2014 meetings was tabled due to lack of quorum.
3. Opening remarks: Chairman Aldrich introduced Andrew Bermudez, a recent graduate of University of North Texas, in the field of Emergency Management. He will be working with WLEMC as an intern this summer. Additionally, 400 Emergency Information packets have been distributed to sections of Weston Lakes, 900 to go. These will be distributed in the very near future. So far the community seems to be pleased with our efforts.
4. CERT: Helen Shepherd and Rhea Ragel are CERT Co-ordinators. The EMC goal is to have 10 CERT teams fully trained and equipped. Recruitment is high priority!
5. AED and CPR training: In a widespread emergency situation, First Responders may not be able to get to Weston Lakes quickly – it is essential that our CERT teams are trained in both CPR (Cardiopulmonary Resuscitation) and AED (Automated External Defibrillator). A positive response was indicated by attendees at meeting to participate in such training. (Approximately 4 hours) .AED device would remain at EOC and dispatched as needed.
6. Organizational changes: See attached list.
7. Operations Officer comments: Barratt Shepherd said that improved baskets for CERT team golf carts have been ordered. He will be working closely with Andrew Bermudez. Bill Ragle is preparing a City and POA agreement to use the POA e-mail "Blast" to send out Emergency Information.
8. Procurement status: No change to current status; currently we are under budget for the year.
9. Vector Control: Chairman Aldrich and Andrew Bermudez attended county meeting. There is a new vector, Chickungunya, a mosquito whose bites may cause febrile episode lasting 2-5 days, and also debilitating joint pain. There is no medical treatment available, therefore vector control is critical. Chairman Aldrich gave a brief summary of control efforts, to include reducing standing water, especially in back yard planters, and chemical spraying by county and POA. Larvacide "donuts" are available from Home Depot. He works closely with Shannon Donoway to reduce golf course mosquito population.
10. Comments: Jerry Kanney requested update of organizational chart be sent out , Chairman will follow through on request. Bob Wall wanted to know if new section of Weston Lakes, under development, is in City limits. Chairman indicated there will be discussions in the future as to how this new area will be serviced by EMC.
11. Adjournment: Last remark from Chairman Aldrich - EVERYONE will be needed to prepare and distribute Emergency Information to the community. Meeting ended at 6:50pm

Minutes of 10 June 2014 meeting submitted by Frances Aldrich

*Frances T. Aldrich*  
*June 18, 2014*

**Attendees EMC 10 June 2014**

Cliff Aldrich, Mary Rose Zdunkewicz, Jason Hall, Trent Thomas, Bernie Baumann, Bob Blue, Bob Machen, Jerry Kanney, Jeff Donofri, Jack Stewart, Jean Stewart, Andrew Bermudez, Barrett Shepherd, Liz Thomas, Lionel Booth, Fran Aldrich

**Update : Current Emergency Management assignments**

Emergency Management Director: Mary Rose Zdunkewicz

Incident Command: Clifton Aldrich

Deputy Incident Command: Trent Thomas

PIO: Bill Ragle

Information Technology: Lionel Booth

Safety: David Heslip

ESD Liaison: Brandi Crone

Weather Advisor: Neil Frank

Logistics Admin/ Finance:: Section Chief: Linda Harnist

Assistant staff: Fran Aldrich, Jerry Santi, Jerry Kanney, Denis DeLuca, Rodney Bartek, Bernie Baumann,  
Finance Advisor: Stephen Utterbach

Operations Section Chief: Barrett Shepherd

Deputy Operations: Jim Minton

Recorder: Liz Thomas

Plans: Lionel Booth

Asst Operations Response: Bob Wall