

Minutes of Meeting
City of Weston Lakes Emergency Management Committee Meeting
Simonton City Hall
35011 FM 1093, Simonton, Texas
Tuesday, January 14, 2014
6:00 p.m.

1. Meeting of the EMC was called to order by Chairman Aldrich at 6:01 p.m. Sign-in sheet attached.
2. Approval of Minutes: The minutes of the 10 December 2013 meeting were approved, motion by J. Minton, Second by J. Hall.
3. Present 2014 Calendar: Chairman Aldrich handed out the Emergency Management Calendar for 2014 and gave an overview of dates and activities. Calendar is attached.
4. Overview Community Outreach sub-committee progress. Chairman Aldrich gave an overview of goals, community sections, and distribution planning. Committee members were introduced. Bill Ragle explained the process of selecting the emergency materials for distribution to residents in Weston Lakes. Goal is to have an emergency information folder in each residence by June 1.
5. Present Planning Sub-Committee progress. Members of this committee were recognized; brief report on its December meeting. Tasks have been identified and will be assigned. Future meetings will be held during the year with the goal of completing appropriate Annexes, presenting same to City for approval before submitting to the County.
6. Announce first Brown Bag training table top. Functions and responsibilities of the EOC organization. The first Brown Bag Table Top Training will be held on Tuesday, 11 February 2014 at 6:00 p.m. This training will encourage interactive participation in EOC processes, practices and procedures.
7. Comments from Attendees. Chairman Aldrich announced the purchase of new radios in the next week. He also commented on the up-coming need for volunteers to help install shelving and organize the storage container. All Weston Lakes emergency equipment and supplies will be stored in the container with the exception of the radios, which will be kept at Simonton City Hall.
Brett Shepherd shared his research on the pipelines within the City of Weston Lakes and his early stages of an evacuation plan as well as a prototype stretcher/backboard for use with victims during an event.
Chairman Aldrich presented CERT Badges to the newest CERT trained members of the team.
8. Adjournment: Chairman Aldrich adjourned the meeting at 6:37 p.m.

Minutes of 14 January 2014 submitted by committee secretary, Linda K. Harnist

Linda K. Harnist

Date

March 11, 2014