

**Minutes of Meeting**  
**City of Weston Lakes Emergency Management Committee Meeting**  
**Simonton City Hall**  
**35011 FM 1093, Simonton, Texas**  
**Tuesday, August 13, 2013**  
**6:00 p.m.**

1. Meeting called to order by Chairman Cliff Aldrich at 6:03 p.m. List of attendees attached,
2. Approval of Minutes of the 11 June 2013 were corrected and conditionally approved until the October Meeting due to a lack of quorum.
3. Recognition of Attendees: Chairman Aldrich recognized Barrett Shepherd as a new volunteer/Assist. Ops and Mike Merka, Field Supervisor with Aqua Texas.
4. Chairman's Comments:
  - \*West Nile: The County continues to trap/test Weston Lakes mosquitoes. There is a significant reduction in the mosquito population this year and all tests remain negative for West Nile. Residents have been notified by email, newsletter of the 5D's to avoid contacting West Nile and to promote decreased mosquito breeding.
  - \*Exercise Wrap Up: The AAR will be completed in September. Participants are encouraged to email the Chairman with comments/observations.
  - \*Community Outreach: Referenced previous community delivery of door hanger packets. Significant new residents indicate a need to repeat this event. Date to be determined. Materials have been budgeted.
  - \*CERT Training: Scheduled for 14-15 September for any/all volunteers desiring to participate. Eleven participants are currently registered at the County Website.
  - \*Leadership Continuity: On-going planning to ensure coverage of all disciplines during absences of those in leadership positions. Recommendation: Form Sub-committee.
5. Budget: Chairman Aldrich reviewed the proposed Budget/items. Copy attached. He commented the new budget reflects the growth/progress of the committee and also contains items budgeted but not implemented

in the previous year's budget. This proposal will be reviewed by City Council at its Budget Workshop. A motion by Marshall Horowitz to submit the budget to the City was seconded by Bill DuBois. Motion passed conditionally, due to no quorum being present.

6. Logistics Report: Fran Aldrich reported on a meeting with Ft. Bend County concerning POD requirements, equipment, supplies, training and volunteer needs, etc. Need: A POD Plan. Fran reminded volunteers to plan for their needs during an event (bring your lunch).

7. Comments: Chairman Aldrich identified the need for a subcommittee to write the Operations Plan to incorporate all Annexes.

It was decided by a show of hands to cancel the September meeting in lieu of committee meetings and training. Next regular EMC meeting will be 8 October 2013 (second Tuesday),

Marshall Horowitz voiced concerns regarding security of the POD. Discussion ensued about county assistance. Carolyn Flowers mentioned logging into WebEOC can be time consuming when many volunteers are attempting to log-on at the same time.

Mayor: Requested a meeting at City Hall to discover and locate appropriate storage of EMC radios.

Adjournment: Chairman Aldrich adjourned the meeting at 6:53 p.m.

Minutes of 13 August, 2013 Meeting Submitted by Linda K. Harnist, Committee Secretary 15 August, 2013.

*Linda K Harnist, Oct 8, 2013*

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