

Minutes of Meeting
City of Weston Lakes Emergency Management Committee Meeting
Simonton City Hall
35011 FM 1093, Simonton, Texas
Tuesday, January 13, 2015

Call to Order by Chairman Aldrich at 6:02 p.m. See Attached Sign-In List

Approval of Minutes: Trent Thomas moved to approve the Minutes of the October 14 Meeting; motion carried.

Chairman's Comments: Chairman Aldrich briefly commented on upcoming agenda items and summarized mild weather conditions for 2014; committee meetings will continue to be held in the City Hall location and only exercises/training will be held at the new Weston Lakes Fitness Center. Bob Machen, Ft. Bend Mud 81 President, joins the Voting Board immediately.

Web EOC Training: Reminded/encouraged volunteers to participate in the monthly Web EOC on-line training on the first day of each month. The goal of training is to familiarize the 27+ EOC volunteers with the informational site.

Antennae Installation: Jeff Donofri reported 3 antennae have been installed at the Fitness Center location in a higher elevation in hopes of better transmission. Testing TBA. Amount budgeted, \$2400—Actual cost, \$2475.

Procurement Update: Chairman Aldrich reported the procurement of a 5' x 10' enclosed new Hallmark Trailer. Trailer will be delivered next week and will ultimately be utilized for the transport of EMC equipment and supplies from the storage location to the EOC. Also recently procured is an AED.

Procurement Priorities: Chairman Aldrich summarized priorities to include the purchase of a Stack Battery Pack; AC for the storage container; and budgeted Tablets at a later date as needed. Before purchasing the AC unit for the container, an agreement with MUD 81 and plans for electrical service to the container must be resolved.

AED Training: Barrett Shepherd reported the purchase of the AED and future purchase of additional units. Training for AED/CPR will be held on January 29, 2015 from 6 to 10 pm at the WLCC Fitness Center. CERT/Table Top Exercise to TBA, probably February 2015.

New Members Lana Gaines and Gary Rose were introduced by Jeff Donofri.

During the Comments agenda item, Chairman Aldrich spoke to the year's goals; more trained volunteers for CERT; re-invigorate and encourage current CERT members; procurement and fulfill budgetary items. Challenges ahead include how we cover/service the growth area of Weston Lakes; and increase training exercises for 2015.

Meeting adjourned at 6:35 pm by Chairman Aldrich.

Minutes of Meeting Submitted by Committee Secretary Linda K. Harnist

Linda K. Harnist

Feb 10, 2015