March 15, 2009   **Notice of Meeting**
City of Weston Lakes, City Council Meeting
Simonton City Hall
35011 FM 1093, Simonton, Texas 77476
Tuesday, March 24, 2009
6:00 pm
<u>AGENDA</u>

1. **Call to Order**

2. **Invocation and Pledge of Allegiance**

3. **Public Comment.**

4. **Approval of Minutes.** Review and approve the minutes of the City Council Meeting of February 24, 2009, the Budget Workshop on February 14, 2009 and the Budget Hearing on March 14, 2009.

 6. **Mayor Reports.**

   a. Status of Office Establishment. The City office has been established in the Simonton City Hall and telephone installed. The physical address of the City Office is 35011 FM 1093, Simonton, Texas 77474 and the telephone number is 281 533 0907. Office hours will be Monday and Wednesday from 1:00 PM to 5:00 PM. Our meeting place will be at this location from now on.

   b. Report that the Fort Bend County City of Weston Lakes inter local agreement for county inspections of food service establishments approved by the Fort Bend County Commissioners Court at February 24, 2009 meeting of the Commissioners' Court.

7. **Treasurer's Report.** City Treasurer report of accounts receivable and expenditures through February 28, 2009.

8. **Consent Agenda.**

   a. Authorize recurring monthly or quarterly payments of telephone bills, office lease payments, payroll, payroll tax and legal fees as approved in the Budget. Amount to be taken from the Telecommunications, Facilities, and Payroll, Payroll Tax, and Legal Fees line items in the Budget.

   b. Authorize payment to TML Intergovernmental Risk Pool bonds for the Secretary and the Marshal. Amount not to exceed $150.00 is to be taken from the Performance Bond line item in the approved Budget.

   c. Approve reimbursement payments to the Mayor for previously approved expenditures for PO Box and City Seal, copying and postage. Amount not to exceed $200.00 is to be taken from the PO Box line item and the Office Supplies line items.

   d. Approve payment to the Fort Bend Herald for publication of Legal Notice related to the Budget Hearing on 14 March.   Amount of $22.00 is to be taken from the Legal Notices line item in the Budget.

   e. Approve payment of $1,011.91 for a 64 bit Desk Top Computer with monitor, with an all in one printer, with Vista Premier operating system, Quick Books financial software, Norton security, spyware and firewall software, and cables and accessories.

   f. Authorize and approve the payment of 95.00 to Alderman Aldrich for fees to attend the H-GAC sponsored Election Law Workshop on February 18, 2009, as an exception to requirement for prior approval. Amount to be taken from the Training, Meetings, Seminars, and Travel line item in the budget.

   g. Authorize and approve payment of $439.04 to Alderman Aldrich for office supplies purchased for office set up. Amount to be taken from the office supply, resident mail outs and telecommunication line items in the budget.

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9. **Flood Plain Considerations.**

    a. Introduce Debra Cahoon from the Texas Water Development Board who will discuss the responsibility of Weston Lakes in Flood Plain management and the desirability for the City Council approval of a Flood Plain ordinance to ensure participation in the National Flood Insurance Program and FEMA assistance in the case of flooding in the city limits of Weston Lakes.

    b. Consider and discuss a proposed model Flood Plain Ordinance 05-09 and Flood Plain Resolution 04-09.

10. **Fulbrook Platting.**

    a. Introduce Mr. Douglas H. Konopka of DHK Development, Inc., the developer of Fulbrook, Fulshear Trace, Fulshear Creek Crossing and Fulshear Town Center.   Mr. Konopka requested to speak to the Council related to a plating request for Section C of the Fulbrook subdivision.

    b. Consider and take action on Mr. Kanopka's presentation.

11. **Emergency Preparedness.**

    a. Consider and take action on Emergency Management Ordinance 04-09 an ordinance that establishes the authority of the City and the Mayor in directing, implementing, overseeing emergency preparedness, emergency action and emergency recovery and Joint Resolution 01-09 with Fort Bend County on Emergency Management that places the City of Weston Lakes within the planning authority of Fort Bend County and allows the City to be a party and a participant in the County Emergency Planning process.

    b. Consider and take action on Emergency Management Resolution 03-09 a resolution that implements City Council action to authorize an Emergency Management Committee for the directing, planning, response and recovery to all hazard emergency situations.

12. **Communication.**   Consider and take action on selection of a Web Page designer. Conduct a source selection of the Web Page designer vendor.

13. **Finance.**

    a. Authorize the acquisition of a City credit card in lieu of establishment of a petty cash fund for office supplies and equipment.   Credit card is to be issued to Mayor, Mayor Pro Tem and the City Secretary and expenses to be reconciled monthly.   Expenditures are limited to 500.00 per month.

    b. Authorize the Mayor to expend up to $1,000.00 on budget approved line items without City Council approval. Report of expenditures will be included in Treasurers Report presented to the Council monthly.

14. **Adjournment.**

        Mary Rose Zdunkewicz
        Mayor
        City of Weston Lakes

Notice of meeting/agenda posted at the Simonton City Hall, FM 1093, Simonton, Tx 77476, on (2:45 pm, 3/18/2009). Signed Mary Rose Zdunkewicz_____